

**From** Gas Industry Co  
**To** Stakeholders  
**Date** 5 June 2018

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### Terms of Reference for Independent Facilitator: email submissions

#### **Nova Energy**

*The proposed TOR looks fine overall. We have just a couple of points:*

*Amending clause 11 as follows:*

*11. The facilitator will not:*

- (a) express a view on, or seek to influence, the design of the GTAC;*
- (b) determine the work programme or the matters to be discussed at each workshop;*
- (c) determine the process relating to the development of the GTAC; or*
- (d) undertake drafting of the GTAC;*

*other than to solicit a consensus from participants in the discussion.*

*Under 'Workshop processes and timing' we agree with the intent of providing adequate notice of workshops etc., but in the interests of expediency should allow shorter timeframes if required. We therefore suggest five days, not seven, in clause 15. And ten days, not two weeks in clause 17.*

#### **Methanex**

*I have been over the draft terms of reference for the Independent Facilitator and request clarification is made in the TOR regarding the process for attendees to nominate agenda items per Item 15 given its importance to the process.*

*It would make sense for a three step process regarding preparing and finalising an agenda, (1) the facilitator to formally call for agenda items at the same time as notifying workshop dates per item 17, (2) to set a deadline of six business days before the workshop for attendees to have nominated agenda items and then (3) publish the final agenda on the following business day. This process will of course not be able to be applied in the case of urgent meetings.*

*There is also something of a conflict between Item 15 where the facilitator "prepares and approves the agenda" and Item 11(b). In any event, to the extent that the facilitator, in preparing the final agenda, modifies or omits any agenda item that has been proposed by a stakeholder, for a legitimate reason, such as time constraints or the particular item clearly being out of context for a particular workshop, the facilitator should nevertheless circulate a list of all*

*requested agenda items as they have been submitted, so that they may be considered for discussion at a later time.*

## **MGUG**

*I've looked at the ToR. Couple of things that stand out for me:*

*I'd have thought some familiarity with the subject matter would be appropriate. So for example an appreciation/awareness of gas transmission codes/issues would be a helpful requirement of the role.*

*Also to succeed, I'd expect there to be some need to nudge certain participants along, towards reconciliation etc so as to progress. I would see that as part of the role.*

*Those are my thoughts.*