

Technical Advanced Metering Advisory Committee (TArMAC)

Terms of reference and selection criteria

Gas Industry Co wishes to convene a technical industry working group to provide advice on issues related to advanced metering. The purpose of the group is twofold: to develop a set of minimum standards that will allow for the consistent collection and treatment of advanced metering data; and to identify any registry changes or rules amendments needed to accommodate the uptake of advanced metering.

Members of TArMAC will be drawn from industry stakeholders, including meter owners, distribution companies, and retailers. Members should have technical knowledge of and experience with gas metering.

Scope of work:

1. Develop a set of minimum advanced metering standards, by:
 - o Identifying parameters that should be included; and
 - o Determining what values those parameters should have;
2. Maintain and update the minimum advanced metering standards as required (review 6 monthly or annually);
3. Identify and consider any registry changes or rules amendments necessary to facilitate the uptake of advanced metering; and
4. Contribute to any analysis required to support 1-3 above.

Operation of TArMAC

- Gas Industry Co will chair the group and provide secretariat support
- Commitment to participate: membership in TArMAC constitutes a commitment to attend meetings and participate in the work of the group. There may be times, however, when schedules clash and a TArMAC member cannot attend: in these circumstances, an alternate person can be sent to a TArMAC meeting.
- In participating, TArMAC members are acting as company representatives. In some cases, this may mean that decisions will need to be held until the next meeting, so that TArMAC members can canvass their colleagues' views about a particular issue.
- At times, it may be appropriate for a TArMAC member to bring along a person from his or her company who has expertise or interest in a particular matter under consideration. If a TArMAC member is sending an alternate or bringing an extra person, he or she should let the group know in advance.
- Any TArMAC member can propose an agenda item or issue for the group to consider.
- Attendance: members may attend meetings in person or remotely, using Skype for Business.
- Minutes of the meetings will highlight the discussions and conclusions but will not record the who-said-what play-by-play.
- Meeting papers, minutes, etc., will be published on the Gas Industry Co website.